

Best Practices

# Participatory budget

The “participatory budget” enables local residents to propose citizen projects and take part in budgetary decisions by voting for their favourite project(s). This participatory approach is part of a drive to involve citizens in projects designed to improve the quality of life in the local authority (town planning, mobility, culture, heritage, social action, schools, youth and sports, etc.).

## Objectives

- To encourage local residents to get involved in local social, political and community life,
- To encourage residents to identify with the place where they live,
- Carry out projects of general interest, designed to improve the quality of life in the community,
- Contribute to community life and encourage collective action.

## Methods

The participatory budget is managed in the form of a call for project proposals. The application process consists of the following stages:

- Submission of projects
- Examination of the projects (analysis of admissibility and feasibility) \*
- Vote on the projects
- Project implementation
- Project evaluation

Projects may be submitted individually or collectively, with a limit of one project per person. Each project submitted must mention a person responsible.

## Budget

Depends on the envelope granted (e.g. €100,000) and IT costs if you are setting up a website/application.



## Materials

N/A

## Periodicity

Once a year

## Evaluation indicators

- Feedback from participants
- Feedback from moderators
- Number of ideas submitted
- Quality of ideas submitted

## Practical advice - DO's

- Determine the envelope for the winning projects,
- Set up a website/platform where citizens can submit their projects.
- Establish selection criteria.
- Be transparent in the selection of projects and argue for and against the projects submitted by referring to your selection criteria.
- Promote the project to the general public and associations.
- Promote initiatives of different sizes (including small projects).

## Practical advice - DONT's

- Make sure it is not only available to NGOs that specialise in project management.

## Contact person/Possible partners

N/A



## Additional information

The Dudelange participatory budget :

<https://jeparticipe.dudelange.lu/>

The Roeser participatory budget:

<https://jeparticipe.roeser.lu/page/budget-participatif-de-quoi-sagit-il-1>

